

Tripartite Memorandum of Understanding (MoU)

This MoU for providing technical assistance and implementation support in the areas of Social Mobilization, Institution Building & Capacity Building of Community based Organizations, project Staff and other stakeholders is entered into and made effective as of 28th day of April 2014.

BETWEEN

The Gujarat Livelihood Promotion Co. Ltd (GLPC), represented by the Managing Director, GLPC, (hereinafter referred to as the "Government of Gujarat ", which shall mean and include its successors and permitted assigns) shall be known as First Party.

AND

Society for Elimination of Rural Poverty – (SERP), represented by the Chief Executive Officer at 4th Floor, Hermitage office complex, Huda Building, Hill Fort Road, Nampally, Hyderabad-500004, herein after referred to as "Partner" (which shall mean and include its successors and designs) shall be known as Second Party

AND

Orvakal Mandal Podupu Laxmi Ikya Sangham – (OMPLIS), represented by President at Orvakal Village, Near Police Station, Kurnool, herein after referred to as "Partners" (which shall mean and include its successors and designs) shall be known as Third Party

(GLPC, SERP and OMPLIS are hereinafter collectively referred to as "Parties" and individually as "Party")

WHEREAS -

The objective of the MoU is to strengthen implementation capacity of GLPC by arranging technical assistance and implementation support of SERP and OMPLIS in implementation of Resource Block strategy. The tripartite MoU is expected to facilitate continuous flow of high quality CRP (Community Resource Persons), PRP (professional Resource Person) services and training cum field immersion assistance from OMPLIS through SERP to GLPC.

NOW THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS:-

1. Scope of the Partnership

The objective of the MoU is to strengthen capacity of GLPC in implementation of the Resource Block Strategy in 5 Resource blocks through direct technical assistance and implementation support of SERP - a national resource organisation under NRLM having significant expertise in organising variety of rural livelihood programs by creating a strong network of institutions of poor; and OMPLIS – a Community Based Organisation (CBO) facilitated and nurtured by SERP.

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MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION CO. LTD.
GANDHINAGAR

Dr. Sanithaamma
PRESIDENT
Reg No: 427/2000
Mandala Podupu Laxmi Ikya Sangham
ORVAKAL

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Chief Executive Officer
Society For Elimination of Rural Poverty
Hyderabad.

The broad scope of partnership includes;

- I. Training and developing implementation/managerial capability of the GLPC staff, community professionals and other stake holders like district officials, Bankers, PRI members including members of the community Institutions like Self Help Groups and its federations through:
 - i. Induction, training and immersion (both local as well as outside particularly AP)
 - ii. Learning and exposure visits
 - iii. Interaction with CRPs & PRPs.
 - iv. Any other method deemed fit by all the parties.
- II. Developing/improvising knowledge management and learning systems
 - i. Training need assessment and formulating training plans
 - ii. Capacity building tool kits including training modules, case studies, training materials, audio video aids etc.
 - iii. Data gathering & capturing, MIS development
 - iv. Training of trainers and other resource persons
- III. Developing best practice sites and immersion locations
 - i. Resource blocks
 - ii. Generating internal social capital like Community Resource Persons (CRPs), community para professionals etc.
- IV. Implementation support in specific activities/locations
 - i. Social mobilization through CRPs
 - ii. Livelihood interventions, formation of livelihood collectives, etc.
 - iii. Secondment of staff and Professional Resource Persons (PRPs), State Coordinator

2. Key activities/tasks of the partnership

As indicated in the scope of partnership following are the key activities envisaged as under:

- a) Immersion, induction and training of GLPC project staff (all levels) in the SERP/OMPLIS project area
- b) Immersion and exposure to community staff and community members.
- c) Exposure visits to Bankers, Line department officials, representatives of Panchayati Raj Institutions, etc
- d) Deployment of high quality CRP teams in each cluster of the resource blocks
- e) Deployment of high quality PRPs in each cluster of the resource blocks.
- f) Deployment of high quality State Coordinators.
- g) Deployment of high quality trainers to train the social capital and community cadres in resource blocks.
- h) Assistance by OMPLIS in designing customized training modules for GLPC

Chief Executive Officer
Society For Eradication of Rural Poverty

Gr. Sawithya MHA

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MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION
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- i) Any activity jointly agreed by GLPC , SERP and OMPLIS.

3. Expected outputs/outcomes in a Resource block for first year

- a) GLPC staff at the State, District and block level trained in the areas of Social Mobilization, Institution Building and Financial inclusion and other core competencies required for project implementation
- b) Comprehensive IB and Training action plan developed and executed
- c) Prototype Training kit developed to support the cluster level team in imparting trainings to community institutions and community cadre.
- d) One State Coordinator responsible for 4-5 resource blocks, deployed on a fulltime basis
- e) Professional Resource Persons (PRPs) deployed on a fulltime basis for 20 resource clusters of the 5 resource blocks
- f) 20 CRP teams deployed for 4 rounds per year in 20 resource clusters of the 5 resource blocks.
- g) 60- 80 SHGs, on an average, formed with the poor households in each resource cluster.
- h) One bookkeeper identified per SHG who are trained and made available to write the records of the SHGs.
- i) One village facilitator identified per village who are trained to nurture and train SHGs in the village
- j) 6-8 Informal Village Organizations, on an average, formed per resource cluster and the representatives of SHGs well trained in management of VOs by end of the first year.
- k) Community managed books of accounts introduced in all the newly formed SHGs. Efforts will be made to transform the pre-existing SHGs through training and facilitation
- l) SHG monthly monitoring system introduced and SHGs and VOs trained on management of monthly MIS
- m) 10-15 SHGs in each resource cluster trained on preparation of Micro plan process
- n) 20-25 Women Activists in each resource cluster identified and trained on best practices of SHG and VO whose services can be utilized as internal CRPs in future.

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MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION BOARD
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Dr. Swati Bhatnagar

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Chief Executive Officer
Society For Elimination of Rural Poverty,
Hyderabad.

4. Implementation arrangements

SERP, OMPLIS and GLPC each have nominated the following officers for coordinating for day to day operational issues and ensure timely action required for smooth implementation of partnership envisaged in this MoU:

Mrs.B.Vijaya Bharathi, Advisor(Social mobilization)

O/o. SERP Hyderabad.

Tel.No. - _____

Mobile: 9949846636

Fax No: _____

Email – bharathiindia@yahoo.com

President, OMPLIS, Orvakal, Kurnool.

Mobile:

Email: omplis@yahoo.in

Mr. Siddharth Dave

General Manager (SM&IB), GLPC, Gandhi nagar, Gujarat

Mobile: +91 90099955231

Email :gmsm.glpc@gmail.com

5. Role and responsibility of each partner agency

OMPLIS:

- 1) Diagnose existing level of social mobilization, promotion of CBOs and IB process in the villages of resource blocks and suggest suitable strategy to GLPC for taking up various activities in the resource blocks.
- 2) Conduct Immersion and Training to the State Level Specialist team at least for 10 to 15 days to familiarize them with social mobilization approach and institution building processes for poverty removal and to develop strategies and action plans for Resource Blocks.
- 3) Conduct Immersion and Training to the District, Block Level Staff, Bankers and PRIs/ Village Council members at least for 7 to 15 days to familiarize them with social mobilization approach, best practices of SHGs and Federations for poverty removal and to develop strong conviction in this approach.
- 4) Participate in the joint workshops conducted by GLPC and guide the finalization Books of Accounts for SHG and VOs and CLFs/BLF.
- 5) Position Experienced State Coordinators, Trainers and Professional Resource Persons (PRPs) in GLPC prior to CRP rounds for working in the Resource Blocks.
- 6) Guide GLPC in identification of women activists @ 2 per Village

Chief Executive Officer

Orvakal, Kurnool, Andhra Pradesh

Mandala Prasthuta Lalitha Jyoti Sangham

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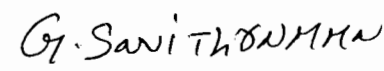
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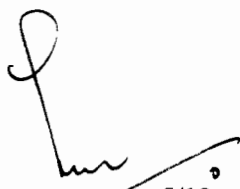
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MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION CO.LTD.
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- 7) Conduct detailed training programme (inclusive of arranging for travel from Gujarat to Orvakal) for women activists at OMPLIS through classroom and field exercises in social mobilisation and institution building
- 8) Conduct joint training of CRP teams – each team consisting of two external CRPs (from OMPLIS), two women activists (from Gujarat resource block) and one facilitator (translator cum bookkeeper from OMPLIS)
- 9) Depute 20 CRP teams to the 5 Resource Blocks to work in the villages and take up social mobilization and trainings for organizing self-help groups and trained Bookkeepers.
- 10) Assist and guide GLPC for conducting start up and feedback meetings to CRP teams to assess their work and achieve the outcomes.
- 11) Assist and guide GLPC to formulate Block level training plans and conduct follow up trainings to the GLPC staff, Community members and Community Professional.
- 12) Conduct immersion and training to the Village Facilitators at least for 10-15 days and build social mobilization and training skills.
- 13) Conduct Immersion and training to identified Internal CRPs at least for 10-15 days and build their social mobilization and facilitation skills.
- 14) Attend the joint review meetings conducted at GLPC once in three months for monitoring the processes and assess the outcomes in the Resource Blocks on the PRP and CRP strategies.
- 15) Conduct exposure visit to the Bank Officers deputed by the GLPC to enable them to understand the best practices adopted in the institutions building and SHG-Bank linkage programme.
- 16) Conduct exposure visit for the line department's officials, Village Council representatives deputed by the GLPC on the development and the roles of SHGs and their Federations.
- 17) Support the GLPC in design and development of various training modules, material, audio visual aids for social mobilization, institution building, access to finance and livelihoods promotion for the use of GLPC
- 18) Raise invoice/bill against each activities/services rendered in GLPC and send to GLPC for release of payment to OMPLIS within 15 working days for the work done as per the approved rates/MoU.


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Reg No. 100
Mandala Pochampally
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Society For Elimination of Rural Poverty
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Gujarat Livelihood Promotion Co. Ltd (GLPC):

- 1) Identify Resource Blocks in selective districts @ one per district. These Blocks are accessible by road and they are neither far off and most interior nor very close to urban areas.
- 2) Recruit and position a state level fulltime team in GLPC on Social Mobilization and Institution Building, Financial Inclusion, HR and Finance etc.
- 3) Conduct local immersion (in Gujarat) to the team members in the villages of the resource Blocks at least for 15 days to understand poverty issues of the poor and impact of various programme interventions for poverty removal.
- 4) Send the project staff (State, District & Block) for immersion, induction and training in OMPLIS project area under intimation to SERP for 10-15 days
- 5) Conduct local immersion (in Gujarat) to the District and Block level Staff in the villages of the Resource Blocks at least for one week to understand multiple dimensions of poverty and impact of various Governmental programmes and services on the lives of the poor in the local context.
- 6) Divide the Resource Blocks into geographical clusters for operational convenience.
- 7) MD-GLPC will monitor the performance of State coordinator, PRPs deputed from OMPLIS/SERP (stationed in Resource block) and ensure their smooth functioning by providing timely payment of their honorarium, other entitlements including 30 days of annual leave to be availed in 2-3 spells
- 8) GLPC shall arrange for the mobility of the State coordinator and PRPs for effective implementation of resource block strategy as per the agreed plan.
- 9) GLPC shall provide two wheelers to all PRPs working in the resource block by sanctioning an advance of Rs.60,000/- per person subject to repayment in 24 EMIs/tenure of the PRP. The monthly instalment of two wheeler advance will be deducted form the monthly honorarium of PRP
- 10) GLPC will arrange insurance coverage for all the PRPs meeting the cost as provided in the MoU
- 11) Establish an office at Block Level with a full fledged block team of Block Project Manager and 4-6 Area Coordinators in it to start project activities along with a Block level Training Centre for facilitate the training activities.

Chief Executive Officer
Society For Elimination of Rural Poverty

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Mandala, Lakshmi Lakshmi, Sangham

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- 12) Finalise the Books of Accounts for SHGs and Village Organizations before the commencement of CRP rounds and make them available during the CRP rounds without any delay.
- 13) Arrange for printing and supply of Books of Accounts for SHGs in the Resource Blocks to the CBOs initially.
- 14) Conduct a joint meeting with Resource Organization at state level and position the Professional Resource Persons (PRPs) at suitable location in the block with clear Job Chart.
- 15) Conduct start up and feedback meetings with all the CRPs and PRPs at State Level every month to allot village for work and monitor the outcomes.
- 16) Identify 2 women activists per CRP team and send them for training to OMPLIS.
- 17) Depute the women activists to OMPLIS for immersion and training at least for 30 days.
- 18) Arrange for trainings to the Community and Community Staff through PRP at Block Level in SRLM location
- 19) Depute Bankers and other line department officials and other stakeholders for immersion cum exposure in OMPLIS and SERP location and support the activities to be taken up in resource blocks.
- 20) Ensure that CRP/PRPs are not diverted for any other tasks deviating from the scope of partnership framework/MoU.
- 21) GLPC will provide revolving fund to all eligible SHGs in the resource blocks as per the guidelines issued by NMMU-New Delhi
- 22) Adopt the CIF management through Micro plan process and release the CIF amounts to the SHGs.
- 23) Adopt Community Professional structure at the grass-roots level
- 24) Conduct a joint review meeting with OMPLIS, SERP and NMMU once in two months at State Level to monitor the processes and assess the outcomes in the Resource Blocks.
- 25) Conduct exposure visit of line department officials & PRIs in the Resource Blocks to the OMPLIS area.

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 Society For Elimination of Rural Poverty
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- 26) GLPC shall ensure that the cluster and block level staff of GLPC stay in villages during CRP rounds and take up follow-up action after completion of each CRP round
- 27) GLPC will facilitate the VOs to identify and position trained person @ one per VO whose cost will be met initially from the project funds, once the VOs become financially self-reliant these operating costs will be met by VOs from their earnings
- 28) GLPC will facilitate the VOs to identify and position one person per VO as community facilitator (CF) for every 15-20 SHGs to provide close facilitation support for their capacity building. The GLPC will initially provide their cost, once VOs become self-reliant their cost will be met from VOs out of their own earnings.

SERP

- 1) Facilitate smooth deployment of services and assistance from OMPLIS to GLPC by providing necessary management support
- 2) Evaluate the quality of services of OMPLIS and provide requisite technical assistance with NMMU for achieving optimum level of outcomes.
- 3) Attend the joint, bi-monthly review meetings conducted at GLPC for monitoring the processes and assess the outcomes in the Resource Blocks on the PRP and CRP strategies.
- 4) Monitor outputs/outcomes of activities in the resource blocks, with NMMU and take up mid-course corrections if required.
- 5) Ensure, with NMMU that the processes and outcomes are captured in a prescribed format and suggest modifications of the strategy and approach to get desirable outcomes

6. Duration of partnership

The total duration of the MoU will be for THREE years after signing of agreement, renewable after every year. Any possible extension of the assignment will be based on the field requirement and achievement of the expected outcomes. The extension and/or continuation will be based on mutually agreed terms.

7. Reporting and review mechanism

SERP, OMPLIS and GLPC will jointly identify common performance indicators to be measured at the end of each CRP round. Accordingly outcomes/outputs will be collected on monthly basis by GLPC, the outcomes/outputs will be computerized and changes being brought through the partnership with OMPLIS and SERP should be documented. A copy sent to NMMU Reg No: 427/2000

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The OMPLIS shall submit to the GLPC the following reports:

- i. IB&CB action plan with detailed calendar of activities and implementation arrangements for one year
- ii. Activity Completion Report will be submitted on quarterly basis with proposed detailed plan and changes for the next quarter if any.

Managing Director of GLPC shall be responsible for review and monitoring of progress of the partnership. The Review committee may be constituted comprising members from NMMU-NRLM, SERP, OMPLIS and GLPC to monitor the progress. The committee may also seek comments and inputs on the work done from other experts as found appropriate.

There will be a Joint Review by the Managing Director of GLPC , NMMU- NRLM and nominee of SERP and OMPLIS on quarterly basis. Any deviations in the partnership implementation will be identified in the joint review meetings and suitable action may be taken up by each partner to rectify the deviations.

8. Payment conditions/norms

Based on the indicative cost norms mentioned in the NRLM partnership framework, OMPLIS/SERP will come up with detailed activities and estimated units and costs for one year and submit to GLPC for validation and approval. The total cost of the Partnership for one year 2014-15 is Rs. **4,81,44,000/-**(Four crores eighty one lakh forty four thousand). This amount will come from the component-B of NRLM budget towards programme expenditure. The detailed cost of one year is attached in the "Annexure -1"

The GLPC will pay the OMPLIS designated by SERP the actual costs incurred/to be incurred by them as per the agreed budgets. This will broadly include:

1. Staff costs or remuneration paid to CBOs and CRPs.
2. Monthly payment against the support of PRPs, State coordinator will be paid from GLPC directly after reviewing their work.
3. Payment against the support of CRP teams will be paid after completion of each round to the OMPLIS by GLPC.
4. Travel, lodging, boarding expenses incurred as per the agreed budgets/norms.
5. Other expenses like trainings, immersion, exposure, material development, etc.
6. Incentives based on a transparent performance review mechanism.

Note: The MoU for FY 2014-15 has been prepared based on Revised Unit Cost (draft circulated by NMMU). Revised Unit Cost will come into effect based on approval from the Ministry of Rural Development otherwise the existing unit cost of FY 2013-14 will prevail.

**MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION BOARD
GANDHINAGAR**

G. SUNITA RAMAN

PRESIDENT

Reg No:427/2000

Mandala Podupu Lakshmi Ikey Sangham

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9/12

**Chief Executive Officer
Society For Elimination of Rural Poverty
Hyderabad**

9. Accounts and Audit of expenditures

OMPLIS/ SERP will keep all relevant records including bills and receipts etc. for the MoU purpose. It will provide an audit certificate by the Chartered Accountants each year and/or before the release of the final instalment confirming the actual expenditures charged under the MoU. OMPLIS will permit the internal auditors of GLPC to review the MoU specific expenditures.

OMPLIS will comply with all procurement guidelines prescribed by GLPC/SERP from time to time. They will permit the internal auditors of GLPC/SERP to review the procurement activities specific to MoU. All records will be available to GLPC audit (s) as per contingent needs. GLPC and SERP will have access to all books of accounts and activities.

10. Force Majeure

Definition

For the purposes of this MoU, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible under the circumstances, and subject to those requirements, includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action confiscation or any other action by Government agencies.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's Experts, Sub-consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both take into account at the time of the conclusion of this MoU, and avoid or overcome in the carrying out of its obligations. Force Majeure shall not include insufficiency of funds or failure to make any payment required.

No Breach of MoU

The failure of a Party to fulfil any of its obligations shall not be considered to be a breach of, or default under, this MoU in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this MoU.

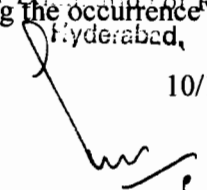
Measures to be taken

A Party affected by an event of Force Majeure shall continue to perform its obligations under the MoU in so far as reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) calendar days following the occurrence of


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such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

Any period within which a Party shall, pursuant to this MoU, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Partner, upon instructions by the GLPC, shall either:

- (a) Demobilize, in which case the Partner shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the GLPC, in reactivating the Services; or
- (b) Continue with the Services to the extent reasonably possible, in which case the Partner shall continue to be paid under the terms of this MoU and be reimbursed for additional costs reasonably and necessarily incurred.

11. Termination

This MoU may be terminated by either Party as per provisions set up below:

Payment upon Termination: Upon termination of this MoU, the GLPC shall make the following payments to the other partner:


- (a) Remuneration for Services satisfactorily performed prior to the effective date of termination, and reimbursable expenditures for expenditures actually incurred prior to the effective date of termination; and
- (b) Reimbursement of any reasonable cost incidental to the prompt and orderly termination of this MoU, including the cost of the return travel incurred by the Partner agency

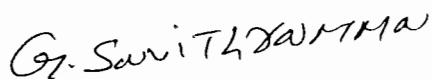
12. Amendments


This Partnership agreement/MoU may be amended by mutual written agreement of the parties. Any amendment will be without prejudice to any rights or obligation incurred under this MoU or supplementary agreement thereto reached pursuant prior to the effective date of such amendment.

13. Amicable Settlement

The Parties shall in the first instance, seek to resolve any dispute amicably by mutual consultation.


MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION CO. LTD.
GANDHINAGAR


G. Sarithamma
11/12
Chief Executive Officer
Society For Eradication of Rural Poverty
Hyderabad.


11/12
Chief Executive Officer
Society For Eradication of Rural Poverty
Hyderabad.

14. Dispute Resolution

Any dispute between the Parties arising under or related to this MoU that cannot be settled amicably may be referred to by either Party to the Mission Director, National Mission Management Unit of NRLM, New Delhi whose decision will be binding on all the parties.

IN WITNESS WHEREOF, GLPC, Society for Elimination of Rural Poverty (SERP) and Orvakal Mandal Podupu Laxmi Ikya Sangham (OMPLIS) each acting through its representative duly authorized there into, have signed this agreement on the date first above written in three original counterparts in English.

**Gujarat Livelihoods
Promotion Company
(GLPC)**

**Society for Elimination of
Rural Poverty (SERP)**

**Orvakal Mandal Podupu
Laxmi Ikya Sangham
(OMPLIS)**

AKY

G. SUNITHANMMA

Signature
Date: 28/4/2014
MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION COMPANY
GANDHINAGAR

Signature
Date: Chief Executive Officer
Society For Elimination of Rural Poverty
Hyderabad.

Signature
Date: Reg No. 1000/2014
Mandala Podupu Laxmi Ikya Sangham
ORVAKAL

~~WITNESS~~

Witness:
Name: SIDDHARTH DAVE
Designation: GM-SMP IB
Address: GLPC,
Gandhinagar

Witness: B.V. Bharati
Name: Advisor
Designation: SERP
Address:

Witness:
Name:
Designation:
Address:

Cost estimate for implementation of Resource Block strategy in 5 Blocks of Gujarat for FY 2014-15

Sl No	Activity	Location	Unit	No. of Participants	No. of Days /Months	Unit Cost (In Rs.)	Total Cost (In Rs.)	Mode of operation
A	CRP/PRP/Internal CRP & State Anchor cost							
1	Positioning of 2 State Coordinator in the SRLM to monitor and guide resource block strategy in 5 Resource Blocks (One State coordinator with > 10 years relevant experience will get Rs.90,000/- Another State coordinator with < 5 years of relevant experience will get 60,000/-per month towards Honorarium & Entitlements & benefits like Telephone & Internet Charges)	SMMU	Person Month	1	12	150000	1800000	The SC monthly remuneration and other allowances will be paid by GLPC directly
2	State Coordinator Annual Insurance	SMMU	Person	2	1	12000	24000	OMPLIS will arrange the insurance send the vouchers to GLPC for reimbursement
3	State Coordinator travel to native place by AC 3 Tier (twice in a year) subject to actual expenditure (in case of travel time exceeds 36 hrs, Air travel upto Rs.40,000/- per year)	SMMU	Person	2	1	40000	80000	GLPC will arrange the air travel tickets
4	State Coordinator hired vehicle for official work and field visits (including monthly hired vehicle)	SMMU	Person	2	12	50000	1200000	GLPC will arrange the vehicle on a monthly/occasional hire basis within SRLM location
5	TA/DA to State Coordinator DA@Rs.1000/- per day and accommodation charges @Rs.3000/- per day (subject to actual expenditure)	SMMU	Person	2	360	6000	4320000	GLPC will provide the TA/DA
6	Positioning of Professional Resource Persons (PRPs) in the 5 Resource Blocks @ 1 per Resource Cluster by the Resource Organization (each PRP will get Rs.25,500 per month towards Honorarium & Rs.4,000 per month towards Entitlements & benefits like Telephone Charges, Rs.4,000 per month towards Fixed local Travel Allowance). To and Fro home town allowance @ Rs.500/- per month	SRLM Resource Block	Person	20	12	34000	8160000	The PRP monthly remuneration and other allowances will be paid by GLPC directly into their bank accounts in Gujarat after obtaining monthly work done reports from PRP.

MANAGING DIRECTOR

GUJARAT LIVELIHOOD PROMOTION

G. Sawi TARDUJHAR



7	Provision of two wheelers to Professional Resource Persons (Including vehicle Insurance)	SMMU	20	20	One time	65000	1300000	GLPC will arrange the mobility within SRLM location. GLPC will give vehicle advance to PRP and deduct the same within 24 EMIs.
8	TA/DA to Project Resource Person District HQs: DA per day = Rs. 500/-, Hotel Accommodation Rs.1000/- per day. State HQs: DA per day Rs.500/-, Hotel Accommodation Rs.1500/- per day	SRLM Resource Block	Person	20	80	2000	3200000	GLPC will arrange
9	Deployment of Community Resource Person (CRP) team by the Resource Organization @ One per resource cluster to work for 180 days in a year in 4 rounds. (Resource Fee Rs. 1000/- per day Food Charges Rs.200/- per day, Native place to State Mission and to Resource Block and back to native place (to & fro) Rs.3000/- per round. Local travel within the Resource Block (from Village to Village) Rs.1500/- per round. Miscellaneous cost towards Medical expenses, local accommodation and other emergencies etc.,Rs. 3000/- per round)	SRLM Resource Block	CRP team-Round	60	180	1450	15660000	The OMPLIS will arrange deployment of CRP teams as per the MoU. After completion of each CRP round the GLPC will make payment to the OMPLIS who will in turn make payment to CRPs.
10	CRP/PRP Kit (first aid kit, mosquito net, torchlight etc) of Rs. 10000 per member per year (Including 2 CRP, 1 facilitator, 1PRP per team per resource cluster)	GLPC	One time	80		10000	800000	OMPLIS will arrange the kit to the CRP/PRP and submit the voucheers to GLPC for reimbursement
11	Women Activists @ 2 persons per external CRP team to be attached during CRP rounds in the cluster for 180 days in a year Rs.650 per person per day (Rs.350 towards resource fee, Rs.200 towards food charges, Rs.100 towards local travel and others)	SRLM Resource Block	CRP team-Round	40	180	650	4680000	GLPC will arrange the payment after obtaining performance report
12	Fund for unforeseen items such as medical emergencies to CRPs/ Sr.CRP, PRPs and State Anchor persons while working in SRLM area and also any other unforeseen contingencies in the implementation of the resource block strategy(Lump sum amount)	GLPC	Lumpsum				400000	GLPC will arrange as per the
Sub Total								
B. Immersion/Exposure to staff and other stakeholders		PRESIDENT					46624000	Chief Implementation Officer

MANAGING DIRECTOR
GUJARAT LEVEL FOOD PROMOTION BOARD
GANDHINAGAR
 Mandala Padma Lalchimi Key Sanctionam
 REG NO.427/2000
 PRESIDENT
 G. SWITHANATHAN

13	Immersion and Training of women Activists (Potential Internal CRPs) from 5 Resource Blocks (20 Resource teams) for 30 days @ 2 from each team (subject to actual expenditure)	Resource Organization	Person Day	40	15	4000	2400000	GLPC will arrange these programmes within its location and invite OMPLIS for conducting training and provide technical assistance.	
14	To and Fro travel to Women Activists (2 members per CRP team) from their native place to Orvakal	SERP Project	No.	40	One time	3000	120000		
15	Exposure visit of PRI Representatives/Line department officials from 5 Resource Blocks (5 days) (subject to actual expenditure)	SERP Project Area	Person Day	40	5	4000	800000		
16	Air travel of PRI representatives/Line department officials/Other key stakeholders from Gujarat to Hyderabad for undergoing immersion/exposure (To and fro) subject to actual expenditure	SERP Project Area	Person Day	40	1	20000	800000		
17	Exposure cum immersion to the bankers on best practices of IB and Financial inclusion models in SERP project area (subject to actual expenditure)	SERP Project Area	Person Day	35	5	4000	700000		
18	Air travel of Bankers from Gujarat to Hyderabad for undergoing immersion/exposure (To and fro) subject to actual expenditure	SERP Project Area	Person Day	35	1	20000	700000		
19	Residential training for Master bookkeepers @ 5 per block in SRLM location	GLPC	Person Day	25	10	2000	500000		
20	Residential training for Micro Credit Plan trainers @ 5 per block in SRLM location	GLPC	Person Day	25	10	2000	500000		
21	Provision of Revolving Fund to the eligible SHGs @ Rs.15,000/- per SHG					15000			
22	Provision of CIF to the eligible SHGs through MCP @ 60,000/- per SHG					60000			
23	Provision of VO start up cost to the newly formed Vos	GLPC		120		50000			
Sub Total							6520000		
Grand Total							48144000		

AG

MANAGING DIRECTOR
GUJARAT LIVELIHOOD PROMOTION SOCIETY
GANDHINAGAR

G. Saurabh Kumar

P

Chief Executive Officer
Society For Elimination of Rural Poverty
Hyderabad.

