

Pre Bid Date and venue : 22/3/2024 at 12:00 noon , GLPC office, Udyog Bhavan, Gandhinagar

Corrigendum : Clarification to Pre Bid meeting queries

Project Name: Request for proposal For The Works of Conceptualize, design, plan and execution of Saras Fair/events/ exhibition participation at various locations in and outside Gujarat (BID NO: [GEM/2024/B/4773212](#))

Name of Organization: Gujarat Livelihood Promotion Company Ltd , Gandhinagar

Page No.	Details	Clarification
2	Note: Bidders are instructed to submit Physical copy of technical bid alongwith EMD at below mentioned address on or before 2/4/2024 upto 3:00 Pm.	Bidders are instructed to submit Physical copy of technical bid alongwith EMD at below mentioned address on or before 3/4/2024 upto 3:00 Pm.
6	Eligibility Criteria: Point no 1: The bidder should be a Company or LLP registered under Companies Registration act 1956/2013 or LLP Act, 2008, and must have 5 years of existence in India in services of event Management as on bid submission date.	The bidder should be a Company or LLP registered under Companies Registration act 1956/2013 or LLP Act, 2008, or registered partnership firm or a registered proprietorship firm , and must have 5 years of existence in India in services of event Management as on bid submission date.
	Point no 2: The Bidder should have an annual average turnover from Event Management services of at least Rs. 7 Crore during each of any last three financial years out of last Five financial years (2018-19, 2019-20,2020-21, 2021-22 and 2022-23)	The Bidder should have an annual average turnover from Event Management services of at least Rs. 7 Crore during each of any last three financial years out of last Five financial years (2018-19, 2019-20,2020-21, 2021-22 and 2022-23), Current year 2023-24 may be considered
	Point no 3: The Bidder should have executed multiple projects successfully of specific event management working any 3 Financial years out of the last 5 financial years and annually the total work order amount of event management work should not be less than of Rs.5 Cr. The	No changes

	agency shall submit project completion certificates for each mentioned project. Single Work Order amount of Rs. 1 Cr for specific event management works has to be submitted, less than 1 Cr amount of single work order shall not be considered.	
7	Point no 7: Employee Strength: The bidder should have at least 20 no. of staff size in company on its pay roll continuously working for the past one year at different levels as on bid submission date.	No changes
	Point no 8: No Consortium will be allowed.	No changes
	Point no 11: The bidder shall provide a valid EMD acceptable to GLPC. EMD deposit of Rs.30,00,000/- has to be submitted along with a bid document. (No Exemption to any Bidders) Submission of EMD is Mandatory for further eligibility	No changes
	Bank Guarantee Details	Bank name: ICICI Bank A/C no: 016501019250 IFS Code: ICIC0000165
8	Point No 1.2 Project Objectives: At initial stage, GLPC is planning to organise 2 National level Saras Fair and 10 to 15 regional Saras Fair alongwith various exhibitions participation and other events at different locations of within and outside of Gujarat.	At initial stage, GLPC is planning to organise tentative 2 National level Saras Fair and 10 to 15 regional Saras Fair alongwith various exhibitions participation and other events at different locations of within and outside of Gujarat. 2 National Level Saras Fairs will be organized within Gujarat only with 150 to 175 stalls. 10-15 regional Saras fairs will be organised within Gujarat only with 50 to 75 stalls. Number of events may vary as per decision taken by authority. There may be 5 to 7 fairs/events organised or GLPC may take participate in events by setting up stall/theme pavilion within/outside

		Gujarat.
17	Technical Evaluation Clause no. 2.1 Point no 1: Annual Average turnover of bidder should have 2 Crore during any last three years from five Financial years ending 31st March 2023 from Event Management work Turnover => 2 Cr to 2.5 cr = 4 marks Turnover => 2.5 Cr to 3 Cr = 7 marks Turnover => 3 Cr and up = 10 marks	Annual Average turnover of bidder should have 7 Crore during any last three years from five Financial years ending 31st March 2023 from Event Management work Turnover => 7 Cr to 10 cr = 4 marks Turnover => 10 Cr to 12 Cr = 7 marks Turnover => 12 Cr & up = 10 marks
19-22	Financial Bid Specifications (Item wise)	Agency shall quote as per specifications and instructions given here for Financial bid (Item wise) Note:- GLPC can change or modify quantity as per requirement. Price is to be submitted as per format given in here of Financial bid, payment will be made based on actual work done by agency. Saras Fair is organised for 10 to 11 days at each location throughout the year. Agency shall quote amount for 10 days event. Addition or reduction of event days will be calculated on pro-rata basis. Tentative quantity is provided to give idea for the approximate size and scale of the event .

Financial Bid Specification Item wise

Price to be submitted online on Gem only as per below mentioned specifications and Item wise details (To be submitted on Gem in Excel Sheet)

Page 19-22:

Sr no	Details	Unit	Tentative Quantity	Per Unit Cost	Total Cost
1	MAIN ENTERENCE GATE (Entry +Exit Gate) The entry to the venue from approved locations with suitable Theme/design/creativity without using flex material. The locations shall have to be finalized as per the GLPC as indicated in conceptual layout requirements. Entry shall be Steel or Wooden braced and tied structure with outer face covered with plywood. The entry should be decorative depicting NRLM (National Rural Livelihood Mission) Theme and having proper decorative lighting. Suitable provisional arrangements should be made to place metal detector doors at all gates. Providing Plants and display. General PA System, Speakers, Spot lights, series light covering boundary wall and other lighting as per requirement as well as area lighting should be provided. All Gates shall be supported on R.C.C. foundations with required size bolts embedded to be designed by a competent structural designer or as approved by the Professional advisor. Final elevation shall be approved by GLPC/Committee. Structural stability shall be certified by qualified Structural Engineer. Ensure proper anchoring of entry gate with ground by suitable method as approved by Professional Advisor/Structural Engineer. Considering all design/seasonal factors. Ensure minimum width of 12 to 14 Mt. and height of 6 to 8 Mts. Mode of measurement: Mode of measurement shall be unit no. based. Other electrical equipments and material like general lighting (tube lights, par lights, metal, haleogen, spot light, Series light etc), ELCB, MCB, wiring etc and related electrical items which are part of ambience shall be measure seperately in their respective item. (For entire event period)	Nos	2		
2	FRONT SIDE BRANDING FLEX WALL WITH TEENSHEET WALL & FLEX PRINTING &	Sq ft	2000		

	MOUNTING CHARGE INCLUDING (SIZE - 500*4 SQ FT)				
3	<p>CLOSE DOME FOR WORKSHOP/CLASSROOM PLACE TO ACCOMMODATE 50 SITTING AREA WITH PROJECTOR & SOUND SYSTEM</p> <p>P/E braced and tied Aluminum Structure Hanger (German Hanger) Water Proof Dome with thematic outer facade covered with flex on ply/ACP sheet etc. approved facade, Roof covered with coloured waterproof and fire retardant fabric / good quality PVC Fabric cover (SRF), ceiling with white fabrics. The structure shall be made with box type wall (Min.230mm thick) of 8 mm thick Fire Retardant Plywood in framing of wooden batten/steel sections including two coats of fire retardant paint on False ceiling, internal and external walls. The roof shall be of water proof material preferably of PVC Fabric cover (SRF), G.I. sheet, Meta colour or CRIL sheet with suitably braced and tied with steel structure supported on truss and purlin, upto 300 mm raised platform using 19mm thick Fire retardant plywood covered with woolen carpet as approved. Providing ante-room, pantry, false ceiling made up of Gypsum Board/POP/ aluminum or PVC, necessary furniture, wall pictures, counter in pantry, planters etc. complete. Required paint shall be applied on false ceiling, internal and external walls as required. Lounge to be provided with porch. Decorative theme has to be generated on outer facades as approved by Professional Advisor/Committee/GLPC. Necessary partitions should be carried out for making suitable arrangements for Dinning space with necessary furniture as per direction of GLPC. Agency need to external sides cover with using theme decorative Cloth/Any other decorative material with frame of ht. 6ft to 8ft as per requirement is a part of scope of work. Necessary minimum 20 nos. electrical points (5/15A plug points), wall fan/ ceiling fan/ padestral fan/ exhaust fan as per requirement, General lighting (using Tubelights/PAR lights/Metal/Halogen/CFL/LED lights, etc.) for inside dome and preparation of fascade as per GLPC instruction is a part of scope of work. The lights should be enough upto the satisfaction of GLPC/PMC and if required extra</p>	Sq Mtr	50		

	lighting shall be done without any extra cost. Providing general lighting, fans, A.C. with required wiring, fitting and fixtures is part of scope. Providing general lighting, fans, A.C. with required wiring, fitting and fixtures is part of scope. The scope shall cover decorative lighting, Front facade with 8 mm thick ply fixed on wooden/steel frame work and painting etc. complete. The entire area shall be air-conditioned and temperature shall be maintained between 23 to 26 degree Celsius with equally distributed in entire area. All wiring should be in FRLS (ISI mark) & in rigid PVC conduit protected with ELCB & voltage stabilizer & dedicated earthing. The structure should be ready and starts functional before 1 day of event. Mode of measurement: Built up area (Out to Out dimension of walls) in plan shall be measured of structure. Outside porch and external passage shall not be measured.- Other electrical equipments and material like general lighting (using Tubelights/PAR lights/Metal/Halogen/CFL/LED lights, etc.)(5/15 A plug points) etc), fans, AC, ELCB, MCB, wiring etc and related electrical items shall not be measured separately.				
4	PASSAGE (WITH TWO SIDE TRUSS WALL WITH FLEX PRINTING & MOUNTING) Design and Theme will be proposed by agency to GLPC.	Sq Ft	500		
5	V.I.P. OFFICE (WITH DECORATIVE FASAD & NESSARARY FURNITURE & LIGHTING WITH A.C., PANTRY CUM STORE ROOM, PORTABLE TOILET) P/E braced and tied Aluminum Structure Hanger (German Hanger) Water Proof Dome with thematic outer facade covered with flex on ply/ACP sheet etc. approved facade, Roof covered with coloured waterproof and fire retardant fabric / good quality PVC Fabric cover (SRF), ceiling with white fabrics. The structure shall be made with box type wall (Min.230mm thick) of 8 mm thick Fire Retardant Plywood in framing of wooden batten/steel sections including two coats of fire retardant paint on False ceiling, internal and external walls. The roof shall be of water proof material preferably of PVC Fabric cover (SRF), G.I. sheet, Meta colour or CRIL sheet with suitably braced and tied with steel structure	Sq Mtr	50		

	<p>supported on truss and purlin, upto 300 mm raised platform using 19mm thick Fire retardant plywood covered with woolen carpet as approved. Providing ante-room, pantry, false ceiling made up of Gypsum Board/POP/ aluminum or PVC, necessary furniture, wall pictures, counter in pantry, planters etc. complete. Required paint shall be applied on false ceiling, internal and external walls as required. Lounge to be provided with porch. Decorative theme has to be generated on outer facades as approved by Professional Advisor/Committee/GLPC. Necessary partitions should be carried out for making suitable arrangements for Dinning space with necessary furniture as per direction of GLPC. Agency need to external sides cover with using theme decorative Cloth/Any other decorative material with frame of ht. 6ft to 8ft as per requirement is a part of scope of work. Necessary minimum 20 nos. electrical points (5/15A plug points), wall fan/ ceiling fan/ padestral fan/ exhaust fan as per requirement, General lighting (using Tubelights/PAR lights/Metal/Halogen/CFL/LED lights, etc.) for inside dome and preparation of fascade as per GLPC instruction is a part of scope of work. The lights should be enough upto the satisfaction of GLPC/PMC and if required extra lighting shall be done without any extra cost. Providing general lighting, fans, A.C. with required wiring, fitting and fixtures is part of scope. Providing general lighting, fans, A.C. with required wiring, fitting and fixtures is part of scope. The scope shall cover decorative lighting, Front facade with 8 mm thick ply fixed on wooden/steel frame work and painting etc. complete. The entire area shall be air-conditioned and temperature shall be maintained between 23 to 26 degree Celsius with equally distributed in entire area. All wiring should be in FRLS (ISI mark) & in rigid PVC conduit protected with ELCB & voltage stabilizer & dedicated earthing. The structure should be ready and starts functional before 1 day of event. Mode of measurement: Built up area (Out to Out dimension of walls) in plan shall be measured of structure. Outside porch and external passage shall not be measured.- Other electrical equipments and material like general lighting (using Tubelights/PAR</p>				
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	lights/Metal/Halogen/CFL/LED lights, etc.)(5/15 A plug points) etc), fans, AC, ELCB, MCB, wiring etc and related electrical items shall not be measured separately.				
6	STRUCURE FOR HELP DESK/ CONTROL ROOM &ADMIN OFFICE (WITH DECORATIVE FASAD & NESSARARY FURNITURE & LIGHTING, AC, ELECTRIC PLUGS) Air conditioned with same specifications of point no. 5	Sq Mtr	30		
7	CULTURAL ACTIVITIES STAGE (WITH STAGE STRUCTURE & BACKDROP) Main stage is to be made for suitable participants to perform for Inauguration function and remaining others days Provision of tower A.C for VVIP's if require on Inauguration day. Providing necessary floral and theme decoration, banners, carpets on floors. Ensure structural soundness of entire structure. If any modification alteration/addition on site is required same shall be made immediately without any extra charges to complete the job as directed by the GLPC/PMC. The structure of stage should be ready before one day. The stage should be certified by competent Structural Engineer. Agency need to provide structural stability certificate. Providing double level wooden sheet on stage is a part of scope of work. Creation of necessary ambience is a part of scope of work. Seating arrangement on stage should be done as per requirement of GLPC. Reshuffling of sitting arrangement with schedule and crowd of the event/program shall be arranged without any extra cost. Movement plan shall be provided. Seating arrangements, Ambience with Elevated platforms for photography and other related activities shall be constructed using steel support system and should have proper leveling and steps for access. Preparing Steps/Stairs/Ramps with proper dimension for all different levels is part of scope of work. Masonry wall of about 30cm height with Plaster and paint finish shall be constructed around entire area of stage if required. Necessary works are part of scope of works. VVIP seating stages and necessary ambience or any such similar arrangement is part of scope of works. Erection of Elevated VVIP seating Stage with furniture from next day of inauguration till closing ceremony day is	Job	1		

	<p>a part of scope of work. All wiring on and around stage should be in FRLS (ISI mark) & in rigid PVC conduit protected with ELCB & voltage stabilizer & dedicated earthing. Staging on steel supports scaffolding is mandatory. Choreographer , with varying height (7 to 9 mtr.) so as to give optimum visibility to viewers designed by designer in consultation with Choreographer. The agency shall construct a designed backdrop screen as per the requirements of GLPC with required framing in steel/wooden section with structurally sound framework at the back for entire event. The wooden stage/deck to carry 500 kg per Sq.Mt. load with Steel H frames, Adjustable props or cup lock scaffolding only with suitable steel supports and stepped floor with 19 mm thick Fire Retardant Plywood sheets, sides shall also be covered with fire retardant plywood including two coats of Fire Retardant paint. The supporting steel scaffolding to be provided with base-plates and diagonal bracings in both directions. Ensure minimum size of 40NB dia pipe B class for any steel supports and 150*150mm the base plate 8/10mm thick for all supports. Ensure proper strengthening & stability of lightning trusses and other element kept for ambience as directed by GLPC. Lightning trusses are to be erected from existing ground with sufficient anchorage. The final dance floor has to be covered with evenly laid smooth ply-board over battens. Aesthetic railing and a ramp shall be provided. Provision for seating arrangements on stage will be required for VVIPs for remaining other days of event as directed by GLPC is part of scope of work. Provision of console arrangement with pagoda structure cover over console platform on instruction of GLPC and Light, 5/15 amp plug points, fans, AC on stage as per the requirement of GLPC is also the part of scope of work. All joints between sheets to be filled by self-adhesive cloth tape. The colour synthetic carpet to be laid on plywood with necessary flower arrangements as approved by GLPC. Sitting area for inaugural function and cultural programme in front of Performance Stage Provisions are to be made for people on Inaugural day & entire event days. Provide VVIP pathway from VVIP lounge</p>				
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	to stage/seating with on 150 mm raised wooden platform/Paved blocks and Red Carpet floor including uniform leveling of the ground.				
8	LED SCREEN (12*8 SQ.FT.) with necessary light connection and installation facilities	Nos	2		
9	<p>CRAFT AREA ENTRY GATE (BOX GATE)</p> <p>The craft area entry to the venue from approved location with suitable Theme/design/creativity without using flex material. The location shall have to be finalized as per the GLPC as indicated in conceptual layout requirements. Steel or Wooden braced and tied structure with outer face covered with plywood. The entry should be decorative depicting NRLM and Self Help Group Women Theme and having proper decorative lighting. Suitable provisional arrangements should be made to place metal detector doors at all gates. Providing Plants and display. General PA System, Speakers, Spot lights, series light covering boundary wall and other lighting as per requirement as well as area lighting should be provided. Gate shall be supported on R.C.C. foundations with required size bolts embedded to be designed by a competent structural designer or as approved by the Professional advisor. Final elevation shall be approved by GLPC/Committee. Structural stability shall be certified by qualified Structural Engineer. Ensure proper anchoring of entry gate with ground by suitable method as approved by Professional Advisor/Structural Engineer. Considering all design/seasonal factors. Ensure minimum width of 12 to 14 Mt. and height of 6 to 8 Mts.</p>	Job	1		
10	<p>ARTISAN STALL (3 NOS WOODEN TABLE, 2 NOS P.V.C. CHAIR, 2 NOS PLUG POINT, 2 NOS SPOT LIGHT/TUBE LIGHT, 1 NO FAN, MIN 3*3 SQ.MTR, WITH SHG NAME FACIA)</p> <p>Internal wall branding with flex printing for each stall , Branding design needs to be approved by GLPC.</p> <p>Providing ,fixing and installing artisan stall made of horizontal and vertical steel structure size - 15 cm x 15 cm in block of size 3 mtr x 3 mtr fitted with bolt and nut , finished with powder coating , top ceiling covered with cloth (colorful/printed both) with frill and cloth patta)</p>	Nos	175		
11	GERMAN DOME: Hanger structure for stalls	Sq	2500		

	<p>(Providing and erecting dome assembled with pre fabricated aluminum German Hanger of required size with retardant and water proof covering that can with stand wind velocity upto 100 kmph with all necessary fixture and fastener etc. comp.)</p> <p>The necessary Aluminium Structure Hanger (German Hanger) Water Proof Dome shall be created to withstand against the severe and frequent wind forces, heavy rains and other forces. The dome should be with proper ventilation by putting, exhaust, airgaps, windows, etc. The use of fire retardant material and water proof material as per requirement is mandatory. The side height of the dome shall not be lesser than 5 mtrs. The venue is to be cleaned, leveled, and dressed with proper material. P/E braced and tied M.S. Steel/Aluminium structure/ GermanHanger with outer face covered with white / coloured cloth/approved facade, Roof covered with waterproof and fire retardant fabric / good quality SRF PVC material, Cloth drapping, ceiling with decorative, printed/coloured fabrics. The use of fire retardant material and water proof material as per requirement is mandatory. Restoration and maintenance of Woolen carpeting in all dome area, internal lighting (electrical points 5/15 A, Tube light, Par lights, LEd lights etc.) and fans & (AC if required) in the entire area is in the scope of the work. The dome wall shall be covered with 6 mm thick fire retardant plywood including two coats of fire retardant paint and covered with decorative cloth. Providing garbage disposal is part of the scope .The scope include to provide and to install decorative lighting, plug points, CCTV, decorative items. Agency need to provide structural stability certificate. The necessary partition as per need/ GLPC instruction within the dome is in the scope of the work. Internal barricading railing, seating arrangement, internal signages and other related work as per requirement. The design of the dome should be with appropriate provision of air circulation, with a provision of exhaust fans and also double walling as per design/need. Mode of measurement: built up area (out to out dimension of walls). Outside porch and external passage, Internal Electrification and Electrical appliance like</p>	Mtr			
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	lights, 5/15Amp plug points, fans, AC, etc, carpeting, shall not be measured. Internal Barricading, signages, seating arrangement, CCTV, and other related work will be measured in their respective items.				
12	NON-WOVEN BAGS WITH SARAS BRANDING (12*18 SQ. INCHS)	Nos	25000		
13	SHELVES FOR STALLS	Nos	200		
14	FOOD STALL (PAGODA STYLE STALLS, 5*5 SQ. MTR) Agency shall provide Light & Gas connection at Food court area with decorative theme of Cuisine of Gujarat Round table with chairs will be provided for food court area as per requirement of GLPC. Tables for each food stall with 2 chairs will be provided by agency includes relevant electrification connection too.	Nos	15		
15	SELFIE POINT (ALL ON DIFFERENT THEMES) Design and theme will be approved by GLPC.	Nos	4		
16	ARTISAN PLATFORM	Nos	4		
17	GREEN/Camel NET FLOORING (Color will be decided by GLPC)	Sq Ft	35000		
18	SYNTHETIC CARPET	Sq Ft	3000		
19	FLOWER POT	Nos	250		
20	FLAG POLE	Nos	100		
21	CHABUTARO	Nos	1		
22	DECORATIVE LIGHT IN GROUND	Nos	50		
23	METAL LIGHT	Nos	150		
24	PLUG POINT	Nos	50		
25	CABLE AND PANNEL BOARD	Nos	2		
26	FLEX BANNER WITH FLEX PRINTING, MOUNTING & FITTING	Sq Ft	10000		
27	CLOTH WALL (6 Ft Height)	Rn Ft	1000		
28	WELCOME PILLAR: Welcome pillars of approved decorative theme are to be placed at approved locations of Prominent Location in the city covering both the lanes of the road as approved by GLPC. The height of welcome pillars shall be minimum 4 to 5 Mt and Length & width shall be minimum 1 mtr. x 1 mtr. Provide display banners using Decorative themeatic material on 10 to 12mm wooden plywood/Aluminium sheet and write up on main length in Retro radium vinyl with base on themeatic material. Providing MS steel structure with 10 to 12 mm plywood wherever required with necessary framings and bracing. All welcome pillars shall be supported on P.C.C./R.C.C. foundations	Nos	10		

	with required size bolts. All Welcome pillars shall be ready/erected before 3 days. Necessary speed breakers shall be provided for Welcome pillars. Mode of measurement: Mode of measurement shall be Unit Pair. based. The submission of structural Engineer certificate is must for final payment recommendation. (For entire event period) The agency shall have to replace damaged/lost pillars and need to maintain the nos. of pairs till the end. The agency has to remove the pillars after completion of event within two days, so it will not create bad impression. using of Plywood/Aluminium sheet, proper foundation with PCC bed is complusary. Material using flex without permission of GLPC is strictly restricted.				
29	GENERAL SOUND SYSTEM	Nos	1		
30	4WAY SOUND SYSTEM FOR CULTURAL ACTIVITIES	Nos	1		
31	LIGHT BOARD (I LOVE SARAS, MINIMUM 2 FEET HEIGHT)	Nos	1		
32	FLOWER DECORATION FOR INAUGRATION DAY (ON MAIN GATE, OFFICE, PASSAGE AREA, STAGE)	Job	1		
33	ID CARDS	Nos	500		
34	Invitation Cards	Nos	300		
35	WATER JUG COUNTER Mineral water counter with water arrangement at prominent location (size 3mt. x 3mt. each) for 24 hours constant for entire event period: providing and fixing structure/readymade steel framing structure with top and side wall cover with decorative cloth wall. counter flooring with upto 300 mm raised platform using 19mm thick Fire retardant plywood covered with woolen carpet, providing necessary furniture and electrical items like 6 nos tables with cloth framing, 2 nos. chairs, 2 nos. tube light, 1 nos. fan, 3 nos. big size of dustbin and suitable drainage system for waste water etc completed at different locations near the invitees/general seating area during the entire event day as per the requirements of the GLPC. Manning, Keeping, Arranging and Providing Services with one manpower at each stall, water dispensers (chilled), disposable glasses etc at different locations within the venue during the entire event periods Keep atleast 2 dedicated persons to collect the	Nos	4		

	empty bottles and glasses in the venue and disposing it properly in the dust bin installed for the purpose is a part of scope of work.				
36	<p>HI-TEA FOR INAUGURATION DAY/ REFRESHMENTS</p> <p>Providing necessary arrangement like Mineral water, Tea, Coffee, snacks, (Min 150 Pax) etc. at site during meetings/rehearsal/practice, Providing necessary chairs, counters, temporary flooring etc. as and when required at pre-event or after inauguration day stages without hindering the construction activity for main work. Event contractor has to make provision for additional manpower and material and manage housekeeping and primary requirement of the people at this stage. Arranging and managing and provide hospitality/event management for Pre event planning, warming up and trouble shooting meetings of all concern.</p> <p>Managing, upkeeping, providing, arranging of mineral bottled water, tea-coffee, light snacks and beverages, serving and other services at all lounges, Admin & Help Desk/Media/VVIP/Medical lounges as well as on dias etc. during entire event days as per directions of GLPC. This includes providing & managing inventory of branded mineral water, soft drinks, snacks , tea , coffee etc with all necesarry accessories, storage, refrigeration, utensils, crockery complete as well as serving staff in uniform and necesarry manpower for the purpose. Agency need to provide arrange 3 star category of food with serving staff. if agency provide and arrange food from local personal that time 25% deduction is applicable. (i) Managing (Services) Arrangements of bottled mineral water (branded - 200ml) refrigerated and its distribution to all lounges and dias. (Arrangements for minimum 150 peoples for all day) (Consumption report to be checked and approved by the Officer in Charge.) (ii) Provision of tea, coffee, Soft Carbonated Drinks (SCDs) and Juices to be served chilled in all lounges. Required provision for refrigerator, power to run refrigerator, etc to be carried out by the bidder. Assorted SCDs to be provided in flavours of Cola, Orange, Lemon and Soda. (250 ml) and Juices such as Apple, Grapes, Orange, Pineapple, Mixed Fruits etc.</p>	Pers on	150		

	<p>(Arrangements for minimum 150 peoples for all day) (Consumption report to be checked and approved by the Officer in Charge.) (iii) Provision of Light Snacks in all lounges and dias. Light Snacks such as Sandwich, cookies, wafers, minimum 1 hot starter, cut fruit, pastry. The necessary arrangements for plates, spoons, forks, sauces, napkins etc included. (Dailly arrangements for minimum 150 peoples) (Consumption report to be checked and approved by the Officer in Charge.) Minimum staff required 10 person , in total at all concerned lounges and dias management. If required, Agency shall arrange for more person for servicing at no extra cost. GLPC concern official shall verify the attendance from time to time during event. Agency shall maintain the attendance register duly signed by the manpower. Also, The details of inventory of tea, coffee, soft drinks, water snacks shall be submitted to GLPC - consumption report etc. No extra excess shall be consumed without notice of signature of GLPC office</p>				
37	FLEX BANNERS FOR AUTO RICKSHAW BRANDING (3*2 SQ. FT)	Nos	100		
38	<p>PHOTO & VIDEO (ALL EVENT - 1 NOS PHOTOGRAPHER & 1 NOS. VIDEOGRAPHER WITH DRONE)</p> <p>Digital Photography: Agency to arrange the digital photo shoot for all days of the events. Agency to shoot and compose the photo Album of event date wise, VVIP - VIP, visitors, different activities, Surrounding Locations and Sights, Culture Program stage , All over ambience, scope include handover all video and images soft copy given in hardisk. Including of providing telecast of live on social media with require camera output and including cabeling. Agency need to provide all necessary equipments and other related materials (including jimmy jib crane,4- camera, etc.) The programme shall be shown live on Tvs channels, facebook, youtube etc. The bidder shall be responsible to provide internet connectivity of 1 GBPS and necessary at outlets.HD Videography: Agency to arrange, HD Video shoot for all days of the event date wise, VVIP - VIP Visit, Visitors, different activities, Surrounding Locations and Sights,Culture Program stage, All over</p>	Job	1		

	<p>ambience, structure, etc. Agency to shoot and edit the video and to submit the DVDs of edited video. (Max. 30 Mins with voice over& 5 Copies of DVDs, pendrive) Editing and sound mixing is a part of job. Note - Agency have to provide softcopy of photography on daily basis to authority without fail. Item is operated only if authority required.</p> <p>Entire Event Documentation Using highend camera (HD OUTPUT) setup as per requirment of the event. multi camera setup & live editing Concole with all Cabeling. Setup before 1 day of the event with Proper man power (1 camera man, 1 Video grapher).</p>				
39	<p>C.C.T.V. CAMERA (EVENT AREA) 30 Nos CAMERA WITH RECORDING)</p> <p>Providing and setting up CCTV camera (Minimum 20X zoom lence with 15 mtr. night vision) including PTZ camera (4 to 6 nos. camera must be execute) and IR bullet camera (Night camera), Face Recognition camera at prominent location as directed by GLPC. Control shall be in Admin Lounge. Including camera, DVR, control panel, wiring and all other necessary accessories. The scope is for entire event period. The system shall be ready for checking/performance by GLPC. prior to one day before the Inauguration.All wiring should be in FRLS(ISI mark) & in rigid PVC conduit protected with ELCB & voltage stabilizer & dedicated earthing. Mode of measurement: Based on actual work executed on site in No's basic.</p>	Job	1		
40	<p>FIRE & SAFETY MATERIAL (EVENT AREA) (AGENCY HAS TO TAKE NECESSARY PERMISSION)</p> <p>Providing and Arranging Ambulance Van with team of Doctors and First Aid Kit for entire event period.</p>	Job	1		
41	<p>SECURITY (FOR THROUGHOUT THE EVENT + 1 DAY PRIOR & AFTER) 10 nos during day and 10 nos during night for event duration</p> <p>Auditing event security at the venue, analysing of security audit report for event days. (guards, bouncers, metal detectors) at all gates, VIP Lounge etc,back stage and VVIP seating areas covering entire venue. Security arrangements to be made at all parking areas fixed for the event by GLPC within/outside the venue. Audience/crowd control and</p>	Nos	20		

	management for events door stipulated scope of works within the Venue is part of scope of work. (Ensure 20 Nos. of Security guard at any point of time during 24 hours a day) Submit development plan & List of Personnel to be deployed. Age group of security guard shall be between 25 - 45 years only.				
42	HOUSE KEEPING Event Contractor shall have to consider all the service staff from mobilization to demobilization from site, consumables, equipment, tools etc. Providing Sweepers for General cleaning of the entire venue, themege disposal, cleaning of food stall area, craft stall, water counter, entry gate and surrounding area, stage area and toilet cleaning with two teams operating in each block in uniform. Providing Min. 100 No's of dustbins to maintain venue proper hygiene is a part of scope of work. Consider all Swachta Abhiyan Norms. Providing skilled manpower like electrician, mason, plumber, carpenter, technician etc as required. Manpower deployment plan is to be submitted to the GLPC. Bidder will be responsible for food stay lodging boarding and transportation uniform and any other related charges is a part of scope of work. Entire housekeeping works for Beach area and Green rooms shall commence from two days prior the event and for other structures within Venue before one day.	Nos	14		
43	D.G. SET FOR ELECTRIC SUPPLY WITH DIESEL & OPERATOR (WHICH CAN CATER THE ENTIRE EVENT) Temporary Providing and testing Silent (Soundproof) DG set of following sizes and getting approval from Electrical inspector and pollution control board also including of loading, unloading and transportation up to site and fuel are also scope of the work. Daily testing of DG set must be compulsory for minimum up to 15 minutes for partial / full load in presence of Professional Advisor/Electrical Engineer. Mode of measurement: Based on actual work executed on site. Old DG sets will not allowed, Cultural show will run daily from 7 to 10 PM. and craft & Food court run daily as per instruction by GLPC. ELECTRIFICATION: - Power Supply: Getting approval from Electrical inspector for main	Nos	2		

	<p>power source as a temporary base. All required payments to be deposited in time, so that there is no delay in sanction of temporary power. Contractor must get drawings & load approval within TEN DAYS from date of final approval of event design & drawing by authority. Making arrangement to obtain power supply from TPL as per the event electric load. The power, electrification, all type of cabling work, installation and testing of various panels, transformer, earthing etc., for general site illumination, decorative lighting within venue. Transformer as main power source with proper foundation, plinth, with roof covering water proof material as per TPL/EI requirement. & DG sets as secondary power source to be provided. All approvals regarding temporary power connection and electrical installations from Transformer, Electrical inspector office and other local authorities. From supply point to individual load point power should be distributed with proper safety precautions and properly rated materials. General Lighting should be provided in entire venue. Decorative lights, series shall be provided along the roads surrounding the venue. The details Load calculation chart and Drawing for activities of entire event. The agency shall ensure that there is no scope for water logging in Electrical setup area. The total load application and follow up to obtain temporary power supply from TPL shall be arranged by contractor only. Plinth, Tin sheet or any other roof covering material shall not be measure separately. All Main Panel Rooms must be on some certain height with Approach Paved pathway from Transformer To Panel Room to avoid the Rain water & must be covered from the top with Tin Sheet. RYB Indicating LAMP must be there to identify the POWER SUPPLY for Change Over system.</p>				
44	CHAIRS	Nos	250		
45	SOFAS	Nos	30		
46	BENCHES FOR VISITORS SITTING	Nos	20		
47	<p>INAUGRATION SET-UP Providing, Manning and Executing well dressed Hostesses, Providing, Arranging and Executing Bouquets/Fruit basket/Shawl/Momentos, Providing and arranging for female Anchor for all days</p>	Job	1		

48	STANDEE (3x6 Ft)	Nos	20		
49	FANS (Table)	Nos	30		
50	EVENT MANAGEMENT PERSONNEL (NO OF PERSONS PER DAY FOR THE ENTIRE EVENT)	Person	10		
51	TOILET FACILITY (MOBILE TOILET WITH WATER FACILITY)	Nos	12		
52	FOOD COURT SITTING AREA WITH 1 CANOPY, 2 TABLES, 8 CHAIRS , Agency needs to provide Light & Gas connection at Food court area with decorative theme of Cuisine of Gujarat Round table with chairs will be provided for food court area as per requirement of GLPC	Set	6		
53	INSURANCE POLICY FOR THE EVENT (WORTH Rs. 3.00 Crores)	Job	1		
54	CULTURAL ACTIVITIES (2-3 Hrs DAILY THROUGHOUT THE EVENT) (ACTIVITIES OF WELL KNOWN ARTISTS SUCH AS LIVE CONCERT, DANCE, COMEDY SHOW, ARTIST PERFORMANCE, SINGING, PLAY/DRAMA, DJ NIGHT, ORCHESTRA etc) 125 KV	Nos	10		
55	INFLATABLE/CARTOON CHARACTERS THROUGHOUT THE EVENT	Nos	5		
56	KIDZANIA The scope includes entire development of zone including barricading of the area and queuing as well as lighting and electrification within zone. All works, structures, services for development of theme proposed by bidder shall be part of scope of work. Necessary additions/alterations proposed by GLPC shall be done at no additional cost. Entire area to be developed as per approval of GLPC by ensuring safety of children. The scope also include providing and training of volunteers (minimum 5),instructions and support staff for training and monitoring children - as per requirement . The scope also include making and installing ,arranging all props, dresses, equipments, prints, activities material etc. The bidder shall propose at least 5 activities for children of age group 4 to 18 years. Necessary minimum 10 nos. electrical points (5/15A plug points), General lighting (using Tubelights/PAR lights/Metal/Halogen/CFL/LED lights, etc.) should be provided and part of scope of work.	Job	1		

	<p>Kidzania should also have its own entrance Gate along with proper lighting is a part of scope of work. Necessary housekeeping arrangement to be made by the bidder as a part of scope of work. Minimum 5 activities shall be proposed by the bidder on different theme and with Necessary infrastructure as per the proposed theme. Providing thematic costumes, if as per concept of bidder shall also be part of scope of work. Printing: Minimum 1000 i-cards, 1000 kids zone passport, 1000 certificates, 1000 registration form with perforation etc is a part of scope of work. Separate registration counter with registration window - including necessary furniture, chairs, carpet, lights, electric points etc. Gaming & electronics zone: for kids engagement like balloon shooting, tattoo artist, mahendi artist, innovative electronic gaming and entertainment items Toy train, Bungee jumping etc. And/or any other proposed by the bidder. The agency is required to bring innovative items in approval with GLPC without any extra cost. All manpower for registration, Briefing, managing que, game instructor etc is part of scope of work. Security Guards: Minimum 2 security guards to manage the crowd is also part of scope of work. Mode of measurement: Lumpsum basis. All electrical equipments and material like lighting (using Tubelights/PAR lights/Metal/Halogen/CFL/LED lights, etc.), fans, ELCB, MCB, wiring, gate, ambiance, theme decoration etc and any other items shall not be measured separately.</p>				
57	<p>STALL CREATION (THEMATIC)</p> <p>GLPC is participating at various exhibitions and events where thematic stalls shall be design and created by agency. Bidder needs to propose Design and theme which will be approved by GLPC.</p>	Sq Mtr	1		
58	Platform for ground and dome (If required)	Job	1		
<p>Note:- GLPC can change or modify quantity as per requirement. Price is to be submitted per unit basis, payment will be made based on actual work done by agency. Saras Fair is organised for 10 to 11 days at each location throughout the year. Agency shall quote amount for 10 days event. Addition or reduction of event days will be calculated on pro-rata basis. Tentative quantity is provided to give idea for the approximate size and scale of the event .</p>					